



1 Trial briefs, proposed voir dire questions, proposed  
2 jury instructions, and trial exhibits due

April 27, 2011

3 Length of Trial: 5 days

Jury XXX

4 These dates are set at the direction of the Court after reviewing the joint status report and  
5 discovery plan submitted by the parties. All other dates are specified in the Local Civil Rules. If  
6 any of the dates identified in this Order or the Local Civil Rules fall on a weekend or federal  
7 holiday, the act or event shall be performed on the next business day. These are firm dates that  
8 can be changed only by order of the Court, not by agreement of counsel or the parties. The  
9 Court will alter these dates only upon good cause shown; failure to complete discovery within  
10 the time allowed is not recognized as good cause.

11 If the trial date assigned to this matter creates an irreconcilable conflict, counsel must  
12 notify Teri Roberts, the judicial assistant, at 206-370-8810 within 10 days of the date of this  
13 Order and must set forth the exact nature of the conflict. A failure to do so will be deemed a  
14 waiver. Counsel must be prepared to begin trial on the date scheduled, but it should be  
15 understood that the trial may have to await the completion of other cases.

16

#### 17 ALTERATIONS TO ELECTRONIC FILING PROCEDURES AND LOCAL RULES

18 As of June 1, 2004, counsel are required to electronically file all documents with the  
19 Court. *Pro se* litigants may file either electronically or in paper form. Information and  
20 procedures for electronic filing can be found on the Western District of Washington's website at  
21 [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov). The following alterations to the Electronic Filing Procedures apply in  
22 all cases pending before Judge Lasnik:

23 – Pursuant to Local Rule 10(e)(8), when the aggregate submittal to the court (*i.e.*, the  
24 motion, any declarations and exhibits, the proposed order, and the certificate of service) exceeds  
25 50 pages in length, a paper copy of the documents (with tabs or other organizing aids as

1 necessary) shall be delivered to the Clerk's Office for chambers by 10:30 am the morning after  
2 filing. The chambers copy must be clearly marked with the words "Courtesy Copy of Electronic  
3 Filing for Chambers."

4 – Section III, Paragraph L - unless the proposed order is stipulated, agreed, or otherwise  
5 uncontested, the parties need not e-mail a copy of the order to the judge's e-mail address.

6 – Pursuant to Local Rule 10(e)(10), all references in the parties' filings to exhibits should  
7 be as specific as possible (*i.e.*, the reference should cite the specific page numbers, paragraphs,  
8 line numbers, etc.). All exhibits must be marked to designate testimony or evidence referred to  
9 in the parties' filings. Filings that do not comply with Local Rule 10(e) may be rejected and/or  
10 returned to the filing party, particularly if a party submits lengthy deposition testimony without  
11 highlighting or other required markings.

12 – Pursuant to this order, any motion *in limine* must be filed by the date set forth above  
13 and noted on the motion calendar no earlier than the second Friday thereafter. Any response is  
14 due on or before the Wednesday before the noting date. Parties may file and serve reply  
15 memoranda, not to exceed nine pages in length, on or before the noting date.

16

#### 17 PRIVACY POLICY

18 Pursuant to Federal Rule of Civil Procedure 5.2 and Local Rule 5.2, parties must redact  
19 the following information from documents and exhibits before they are filed with the court:

20 \* Dates of Birth - redact to the year of birth

21 \* Names of Minor Children - redact to the initials

22 \* Social Security Numbers and Taxpayer Identification Numbers - redact in their entirety

23 \* Financial Accounting Information - redact to the last four digits

24 \* Passport Numbers and Driver License Numbers - redact in their entirety

25 All documents filed in the above-captioned matter must comply with Federal Rule of  
26 Civil Procedure 5.2 and Local Rule 5.2.

1 COOPERATION

2 As required by CR 37(a), all discovery matters are to be resolved by agreement if  
3 possible. Counsel are further directed to cooperate in preparing the final pretrial order in the  
4 format required by CR 16.1, except as ordered below.

5

6 TRIAL EXHIBITS

7 The original and one copy of the trial exhibits are to be delivered to chambers five days  
8 before the trial date. Each exhibit shall be clearly marked. Exhibit tags are available in the  
9 Clerk's Office. The Court hereby alters the CR 16.1 procedure for numbering exhibits:  
10 plaintiff's exhibits shall be numbered consecutively beginning with 1; defendant's exhibits shall  
11 be numbered consecutively beginning with 500. Duplicate documents shall not be listed twice:  
12 once a party has identified an exhibit in the pretrial order, any party may use it. Each set of  
13 exhibits shall be submitted in a three-ring binder with appropriately numbered tabs.

14

15 SETTLEMENT

16 Should this case settle, counsel shall notify the Deputy Clerk as soon as possible.  
17 Pursuant to GR 3(b), an attorney who fails to give the Deputy Clerk prompt notice of settlement  
18 may be subject to such discipline as the Court deems appropriate.

19

20 DATED this 13th day of January, 2010.

21

22 Kerry Simonds  
23 Kerry Simonds, Deputy Clerk to  
24 Robert S. Lasnik, Judge  
25 206-370-8519  
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